



## Library Board of Trustees

January 11, 2023

### Minutes

1. **Call to Order:** The Library Board of Trustees meeting was called to order by Vice Chair, Wendy Slatkin at 4:02 p.m.
2. **Roll Call: Present:** Board Members Jim Flock, Ralph Cavallo, Lynn Olson, Vice Chair Wendy Slatkin  
**Absent:** Board Chair Renuka Balakrishnan  
  
**Other:** Library Director Yuri Hurtado, Assistant Library Director Allen Callaci, Assistant City Manager Stephen Parker Friends of the Library President Chester Olson Administrative Associate Martha Ulate
2. **Oral Communications:** None offered.
3. **Approval of Minutes:** Jim Flock moved and Ralph Cavallo seconded the minutes for the December 14, 2022 be corrected to show Assistant Library Director Allen Callaci was present. The minutes were approved as corrected.
4. **Correspondence/Communications:** None offered.
5. **Old Business:**  
Building Forward Elevator Grant: Library awaiting budget bid and breakdown on elevator. Mentioned that second round applications for funding for three million Library refresh are not available yet. Yuri submitted request for \$11,000 Inspiration Grant. She also mentioned Governor Newsom may propose to the California Library Association to break up funding to three years pay outs. The sound proofing of the Discovery Lab has been completed.
6. **New Business:** Discussion ensued with board member Jim Flock inquiring on safety procedures and maintenance. New procedures for the program are being developed.  
Zip books: \$7,128.00 dollars for the 2023 has been granted to the library for Zip Books.
7. **City Management Report:** Stephen Parker, Assistant City Manager shared with the Board, mid-year budget Planning is in process.

8. **Statistical Summary:** Board reviewed the statistical summary report.

9. **Library Management Report:** Board reviewed the Library Management Report.

10. **Literacy Report:** Board reviewed the monthly Literacy report.

11. **Friends of the Library**

Chester Olson, Friends of the Library reports allocations to:

Funding for Adult programs

Funding for the last three months of books for the BookEnders group.

Funding for the soundproofing of the Discovery Lab.

Chester reported that a total of 43 gift cards were purchased for use at the BookSeller.

7. **Adjournment** The meeting was adjourned at 4:50 p.m.

Submitted By: Martha Ulate  
Yuri Hurtado, Library Director  
Martha Ulate, Administrative Assistant

Approved: 2-8-23